

## **Minutes of the Committee Meeting of the National Association of Woodworkers NZ Inc**

**Held on the 5<sup>th</sup> March 2017 in Putaruru at 9am**

**Present.** Dick Veitch, Geoff Addison, Peter Macrae, Brian Coulter, Peter Williams, Phil Brady, Paul Grainger- Allen

**Apologies.** Barry Cardiff, Trefor Robert.

Accepted. Geoff Addison/ Peter Macrae

**Minutes.** Minutes of the Committee Meeting held 28<sup>th</sup> August 2016 in Putaruru and having been circulated were taken as a true and correct record of that meeting.

Phil Brady/Brian Coulter. Carried

**Matters Arising.** There was discussion regarding a request from Ian Outshoon for a copy of the 2016 AGM. Geoff Addison had a concern that the minutes have not yet been passed as a true and correct record of that meeting. That will happen at the next AGM. Decided to await confirmation of those minutes before distribution.

Peter Williams suggested that in each copy of Creative Wood there could be a focus/profile of one of the Association's clubs in each edition. Decided to invite contributions from Clubs who might be interested in profiling themselves. Phil Brady to action

Peter Williams/Phil Brady. Carried

**Finance.** Brian Coulter presented the current balance of accounts as well as an outline of the budget he is currently working on for the benefit of the Committee and the new Treasurer post AGM. Current balances are as follows Business Call Acc \$23,149.49. Cheque Acc \$12524.76. Ken Sager \$2828.16. Subscription Acc \$636.48 Total \$39138.89. In addition there are the two term deposits of \$20,000 each.

Brian commented that due to the fact that subscription renewals bridge two financial years and Malcolm Pettman makes an adjustment to account for this. How this is managed needs to be explained to the incoming Treasurer given Malcolm will no longer be the NAW auditor. The incoming Treasurer and the

Committee will need to determine how the financial year accounts are checked etc for 2017-18 reports. Brian to action with Malcolm.

Brian suggested that the Committee needs to investigate online banking as an option and commented that he was getting little help with his enquires at the BNZ. Needs to be investigated further. Peter Macrae said he had a good relationship with his BNZ branch and would also follow up the online option.

Brian Coulter/Geoff Addison. Carried

**Membership.** Peter Macrae presented an update on current membership numbers. As at 2<sup>nd</sup> March the membership stood at 641 with 7 members having resigned. Renewals received as at the 2<sup>nd</sup> March were 343 (53.5%). Email reminders have been sent to unpaid members with 135 of the emails returned invalid. Renewal letters have now been sent to the 135 in addition to invoices to Clubs.

Peter questioned why we continue to send membership cards when we could save \$600 by simply having the membership number on the receipts sent out. It was noted that the cards were of use for NAW identification at touring demonstrations etc. Decided to have some bullet points presented at the AGM to demonstrate membership decline, opportunity for savings i.e. membership cards etc

Peter Macrae to Action

Peter Williams suggested that all Committee members should pay their subscription and not be given free membership as is now the practice. Agreed

Report accepted. Peter Williams/Brian Coulter. Carried

**NAW Website** Paul Grainger-Allen outlined the progress he is making on changes to the NAW website which he believes will be a big improvement on promoting, informing members and visitors to the site. He said that the site could work on mobiles and tablets however there was no agreement for the Committee on that option at present. The site being developed at the moment will be cost free however future upgrades etc. could attract a cost. One option for the future could be to give member only access to some sections on the site.

Paul said we should continue with the paypal facility some members currently use and he will follow up the following options for further discussion.

1. Continue to look at member logon and payment options for possible improvement access facility etc.
2. Look at creating a comment or blogging option

3. Possible Club page which Clubs could use to promote etc.

4. Possibility of adding articles from Creative Wood

Paul to follow up on the above points for future discussion

It was decided to go online with the new site Paul has been working on with other projects/options still ongoing. Geoff Addison to explain new site at AGM

Report accepted Geoff Addison/Peter Macrae. Carried

### **General Business.**

- Phil Brady advised requests for funding for the Manawatu and Ashburton Open Days has been received. Annual grant of \$500 to both organising Clubs to be approved.

Geoff Addison/Dick Veitch. Carried

- Brochure. All agreed that the work of Trefor Roberts in preparing a new brochure was a great start. Dick Veitch suggested website info go onto the brochure on 'why become a member' page. Also take off 10% discount. Dick to talk to Trefor regarding suggested changes. After discussion decided to go with 1000 copies

Geoff Addison/Peter Macrae Carried

- Creative Wood. Geoff Addison gave an outline of the visit he and Brian Coulter made to Adprint and made comment on the financial breakdown which had been circulated to the committee following his visit. Geoff advised that the feedback he has been receiving regarding the change to online publication was very negative. Phil Brady commented that he was aware there were some members holding back on renewing their membership should the decision be to go online.

It was agreed that the timing of any changes is not now but could be revisited sometime in the future. Agreed to leave current production of the Magazine as it currently is. Acknowledged that any future discussion on Creative Wood would need the website fully developed before any decision is made on the magazine.

- Distribution of Deposit funds. Brian Coulter suggested that to promote more benefits to members we should look at using some of the funds in the fixed deposits to support more tours etc. Possible tours to include furniture making, carving etc. as well as sponsorship of events. He also suggested that a

subcommittee be set up to support Dick Veitch in the organising he does for tours etc.

After discussion it was decided to look at the Nelson Centre for Fine Woodworking for opportunities to sponsor one member onto a course. It was agreed to support through funding the Royal Easter Show, Franklin, Waitara and Kawerau Woodskills. Level of funding to be discussed at next Committee meeting. Also need to look at a possible tour by a carver through the Country. All options supported but need further discussion/development while recognising there needs to be some action.

Dick Veitch/Geoff Addison Carried

- Paypal. Peter Macrae to take over management the paypal deposits while we also continue to allow credit card deposits.

- Life Membership. Discussion was held on granting Malcolm Pettman a Life Membership of the Association at the upcoming AGM given his considerable involvement and support of the NAW over a significant number of years. Agreed it would be an appropriate recognition. Geoff Addison to gather information for the presentation.

Geoff Addison/Phil Brady Carried

- Club Membership Calculation. Due to Clubs having their AGMs at various dates and which is when they count their numbers for the NAW levy and this results in slow returns of the levy to us, the following motion was proposed. 'The calculation of Club levies for payment to the NAW be based on the Club membership number at the end of their last financial year'

Peter Macrae to action. Dick Veitch/Geoff Addison. Carried

- Club Property Insurance. Dick Veitch advised that data is still being received and then there will need to be discussions with Insurance Companies. Ongoing

- Glen Lucas Tour. Dick Veitch advised arrangements are still be finalised. An email has been received from the Wellington Guild expressing disappointment and frustration at not being given a visit by Lucas. Phil Brady to write to the Guild acknowledging their email and while it was discussed and while understanding their disappointment the current arrangements will need to stand.

- Motions for AGM. Phil Brady to prepare motions covering the following to be included in the next Creative Wood after having Mark Von Dadelszen and Geoff Addison check them.

1. Change of Committee numbers to 'a minimum of three with a maximum of 5'
2. Appointment of Peter Williams and Trefor Roberts to the present Committee.
3. Appointment of the position of Membership Secretary to the Committee
4. Changing the Constitution (section 5.1.b) to reflect increase in Committee
5. Changing the Constitution (section 6.1.a) to better reflect election rotation numbers.

President

Vice President

Treasurer

Secretary

Two Committee Members

Three Committee Members

Membership Secretary

Geoff Addison/Dick Veitch. Carried

AGM. AGM 22<sup>nd</sup> July. Committee meeting morning 23<sup>rd</sup> July. Accommodation details etc to be advised. Tauranga Hosting. Meal evening of AGM to include billet sponsors, Tauranga President. Neil Joynt. Malcolm Pettman and wives.

Demonstrators. Geoff Addison. Neil Joynt. Dick Veitch.

CSC Buying Group. Geoff Addison spoke of the benefits of the CSC buying group and will look to see if it is a possibility for NAW members

**Meeting closed 3pm**

.....**Geoff Addison President**

**Date**.....