

**Minutes of the Committee Meeting of the National Association of Woodworkers NZ Inc  
Held by way of Teleconference Call on Sunday 15<sup>th</sup> October 2017 at 7.30pm**

**Present.** Geoff Addison, Helen Walker, Peter Clemett, Margaret Dekker, Peter Macrae, Trefor Roberts, Dick Veitch.

**Apology.** Nil

**Minutes.** Minutes of the Committee Meeting held on 23<sup>rd</sup> July in Tauranga, and circulated to Committee Members were taken as a true and correct record of the meeting.

**Moved. Peter Clemett / Peter Macrae. Carried.**

**Matters arising from the Minutes.**

Peter Macrae commented that the CSC discount is yet to be completed, and that he will follow up on this.

**Financial update.**

Margaret briefly commented on the current balance of the accounts, as outlined in the Financial Report 20 July to 9 October 2017.

Geoff questioned what the current advertising income from Creative Wood magazine is in each 3 month period. Margaret said it works out at roughly \$2800/3 months. The actual cost per edition is roughly \$7000, when you take advertising income into consideration which is paid by membership subscriptions (636 members currently).

**Financial Report Moved. Trefor Roberts/ Peter Macrae. Carried.**

**Membership.**

Currently 636 members registered. All CSC membership cards have gone out or been given to people to distribute.

Membership card distribution

It was raised that we could possibly save money by distributing cards directly to clubs. Dick voiced that he would be strongly against this idea, as many members don't regularly attend clubs. Peter Clemett agreed with Dick, as he said he is struggling to get the CSC cards to some members since receiving the cards at the Tauranga meeting.

Peter Macrae suggested that it could be helpful to include cards with the Creative Wood magazine, if it worked out cheaper than individually posting them (and mentioned that it would save him having to post them all himself). The only issue the committee could see with this idea is that for potentially up to 3 months members wouldn't be able to use their

discount, as many members don't renew in time for the cards to be issued with the March edition.

It was suggested that we could extend the expiry of the CSC cards until June, to allow for the card to be included in the next issue (instead of the March issue). This would negate the issue of members not renewing in time. It was also suggested that we could have a plastic card that could be swiped to see if it was still valid, but the committee felt that the additional expense to set this up would probably outway the benefit we would receive.

Geoff proposed that we consider the idea of combining the distribution of the membership cards with the distribution of Creative Wood, provided it is logistically possible for Adprint to do so. It was agreed that Peter Macrae will talk to Pam at Adprint to see if it is feasible and cost effective to send the cards out with Creative Wood from 2019.

### Compulsory membership

Geoff drafted an article around the suggestion of Compulsory Membership which was distributed prior to this meeting. The terminology "Compulsory Membership" has since been rephrased. Geoff suggests that the article is circulated to every secretary in every club, and is printed in the next issue of Creative Wood to see what feedback we receive.

The issue of shipping bulk magazines to clubs is also touched on in the article, but Geoff feels that this may have similar issues to bulk shipping of membership cards.

Trefor voiced that he didn't feel that the current NAW club membership was a fair system, as non NAW members are benefiting from NAW members subscriptions (club NAW magazine, insurance, demonstrations, etc). He proposes that we raise the fee for NAW affiliate club membership – i.e. to \$10 which would allow a reduction in individual NAW membership fees (say from \$45 to \$40). He felt this would encourage all club members to become NAW members, and encourage all new members to clubs to also become members of the NAW association. Geoff pointed out that any changes would have to be raised at the 2018 AGM so there would be a significant lead-in time, i.e. changes wouldn't kick in until 2019.

### **Correspondence: Inwards, Outwards.**

#### Outwards

Helen emailed all clubs regarding Obituaries for the December issue of Creative Wood. She will email again this month to remind clubs to send these in. The deadline for Creative Wood is 1 November.

Helen to email Trefor about Obituaries to ensure his club has sent these in.

Copy of the changes to the NAW Constitution as per the 2017 AGM sent to the Companies Office.

### Inwards

Obituaries received from Christchurch Woodturners Association, Manawatu Woodworkers Guild, Northland club (no deaths), Otago Woodturners Guild, Putaruru Woodcrafters Club, Waikaki Woodturners Guild, Wakatipu Woodworkers Guild.

Letter received from the Companies Office, acknowledging modifications to the NAW Constitution.

### **General Business.**

- 1. Geoff Addison moves that Helen be co-opted as Secretary. Seconded Peter Macrae. Carried.**
2. Appoint Creative Wood Editor. George Lomas from Hastings has volunteered.

Geoff and Pam from Adprint have had a discussion as to whether we need an Editor for Creative Wood. Geoff feels we should have an Editor and George Lomas has volunteered to do this role.

Geoff currently looks over the draft copies of Creative Wood and considers all the articles; Helen specially considers any NAW notices but also checks the rest for spelling, grammar, etc. George has commented to Geoff that he's not highly literate but is happy to look over draft copies of Creative Wood and write a covering article each issue. The general consensus was that George would be a good addition to the team considering each magazine issue prior to printing.

**Trefor Roberts moved that George be appointed as Creative Wood Editor. Seconded Geoff Addison. Carried.**

As an aside Peter questioned whether Adprint covered the magazine from a stylistic point of view; the general answer being yes. Each issue we pay for 8 pages in colour – Pam chooses which pages are in colour, dictated partly by the printing as the colour pages go right through the magazine, and which articles are on each page. It has been asked by many members that the Treeworkx competition is printed in colour, hence it was this last issue. As a note, some advertisements pay to be in colour so they will always be placed on those colour pages.

### 3. AGM

Geoff asked that all committee members present at the last AGM check the minutes now for any mistakes so that they can be ironed out. He himself is fairly happy that they are an accurate record, but he asked that everyone read them over and email Helen if there are any errors. The draft copy is currently published on the website.

### 4. SGM

Set for Wednesday November 8<sup>th</sup> at 7.00pm, SAWG clubrooms.

Geoff is confident that all legal requirements around running the SGM have been met, with a full 2 months notice of motion already given (notice published in the September edition of Creative Wood).

Geoff will run the meeting and Dick will act as Secretary for the minutes. Trefor will also be attending, so we will have 3 committee members present.

### 5. NAW brochure

Geoff thinks that it is well balanced. Helen asked whether small caps could be considered for our website address. Trefor is going to look into this.

The committee considered the pricelist for printing copies of the brochure. It was agreed that the aim of the brochure is to target new members who join local guilds, so the brochures will be distributed to the clubs along with a cover letter explaining their intent. Peter made the point that with 42 clubs, 500 brochures won't go very far. It was agreed that Trefor will email once the brochure proof is complete and a decision will be made on how many brochures to print.

Helen asked whether a redesign of the NAW logo might be possible. After some discussion around this it was agreed that Helen could look into alternatives.

### 6. Honorariums

Honorariums have historically been paid for the year after the AGM each year. Geoff and Margaret felt this was an odd time to pay these so have held off paying them until the committee could meet and discuss.

Geoff feels that work is usually paid in arrears after completion. His suggestion to the committee was that moving forward we pay NAW Honorariums part way through the financial year, in late November each year. This would mean they were still paid within the financial year (must be paid before 31 March). Margaret believes that financially it doesn't make any difference to the NAW if they are paid at the start of the financial year or in November, but agreed that for most clubs it would be unusual for an Honorarium to be paid in advance.

It was briefly discussed that, as the expectation was that Honorariums were paid after the AGM, that for this year at least they should be paid out immediately.

**Geoff Addison moves that in future the NAW Honorariums should be paid late November each year, but that for this year the Honorariums should be paid immediately. Seconded Margaret Dekker. Carried.**

#### 7. Kawerau report

Geoff went to present the NAW \$300 prize for Student Woodturning. He found out at the Awards evening that the NAW prize had been moved to Toys, Models and Games as there was only one entry in Intermediate and one in Senior student woodturning. The toy that won was Australian. Dick advised that the decision to change the award was made at the last minute. However the committee agreed that this was not an excuse, and that the Kawerau organising committee should have liased with the NAW (by phone or email) before the award was moved, as it was not awarded in the spirit of which it was given. At the very least the committee felt it should have been awarded in the other Youth category, as it was always intended as a Youth award.

Geoff will liase with Helen to draft a letter expressing the NAW's disappointment over where the award money was utilised, and that where it was awarded was changed without any communication with the NAW committee.

There was some further discussion around the fact that Kawerau is not a well populated competition for students in schools, and that we may need to generate some interest with local school groups to boost this. Dick said that he would like to see us work to encourage newbies and novices to enter competitions. He also reported that there have been rule changes to the Kawerau competition for next year to try encourage more interest, and that the new brochure is already out advertising those changes. The new rules are for Novice woodworkers with less than 2 years experience; Youth – any wooden object, Junior and Senior.

Several committee members commented that they felt that the organisation of the Kawerau competition left a lot to be desired, and that it had been this way for some time.

Geoff advised that he will be putting in a claim for travel to Kawerau for the awards evening, but that he will hold off and include his travel for the SGM in Auckland.

#### 8. NAW demonstrators

The NAW website currently has an out of date list of demonstrators. Geoff thinks that this list was compiled at the Christchurch symposium 25 years ago, which means it is especially outdated. Peter Macrae advised that most of the demonstrators listed are not even members of the NAW.

As a start we will remove all non-NAW members as well as any others listed who are deceased. Geoff will write up a small article for the next Creative Wood asking for names of people who wish to be considered for the NAW demonstrators list: these people will be available for individuals to go to, or for clubs to make use of, in the categories they are proficient in. To be considered, demonstrators must be a NAW member and be vetted. Geoff will circulate this article to the committee for consideration before it is published.

In the meantime the committee needs to reflect on what other expectations we would have (other than NAW membership). Will they be endorsed by the NAW in any way (the assumption would be yes)? We don't want to be in a position of receiving backlash if demonstrators are not competent. It is reasonable to expect that anyone on the NAW list is a recognised demonstrator of some competence. We will need a vetting process and clear expectations; a sub committee may need to look into this.

#### 9. Creative Wood costs

It was agreed that Geoff will send the article discussed to Helen to distribute to each club contact, and it will go into Creative Wood for this edition.

#### 10. NAW Polo shirt

Trefor wants a shirt for the American Symposium and other NZ events.

Some shirts were printed in the past for individuals in the committee (at their own cost) but not for a long time. The NAW currently has some sew on cloth patches still in stock. Helen will send one of these to Trefor as a pattern so he can follow up on this. Helen will also check with Phil who organised the logos about where these were made so we don't have to pay an additional set up cost for the shirts and any other logo embroidery he wishes to have done.

#### 11. Next phone meeting date 21 January 2018 at 7.00pm.

Next Creative Wood deadline (after the Christmas issue) is 1 February 2018.

#### 12. Any other items of General Business.

#### Symposium

It was discussed that it is advantageous for the NAW to support the symposium with a significant direct discount for NAW members (as it promotes the NAW and promotes

NAW membership). It also promotes the South Auckland guild. A discount of \$30-\$40 for NAW members has been suggested.

For earlier symposiums overall attendance numbers are as follows:

2012 – 144 attendees

2014 – 184 attendees

2016 - 114 attendees (72 NAW members; 42 non-NAW members)

If there were 150 attendees, at the current split we might expect 94 attendees (¾) to also be NAW members. A \$30 discount paid for by the NAW would equate to \$2800 “sponsorship” by the NAW.

Geoff suggested that non-NAW members should be paying more to attend the Symposium. He proposed that the Symposium committee add \$40 to the cost of attending the Symposium. NAW members would then receive a \$40 discount. \$30 of that discount would be paid for by the NAW, with the additional \$10 discount provided by the Symposium itself. He asked that Dick take this proposal back to the Symposium committee which Dick said he was happy to do.

Dick also enquired whether the NAW would be supporting the Symposium again this year by funding a demonstrator to attend. Dick was asked to provide a break down costing for a demonstrator to attend, so that the committee could make an informed decision regarding funding from the Ken Sager fund. Dick agreed that the Symposium committee will put a proposal, with costings, to the NAW committee in writing. The Symposium committee is also to write back regarding the proposal for NAW members to receive a \$40 discount to attend Symposium.

#### Insurance

Dick advised that he hopes to hear back next week regarding our insurance.

#### Glenn Lucas tour

Trefor enquired whether the break down of finances and attendance for the Glenn Lucas tour had/could be made available. Margaret advised that there was a \$4500 profit from the tour but did not have the breakdown to hand. Dick advised that these figures were circulated after the tour. Trefor asked if they could be made available again as he couldn't remember seeing them. He was especially interested in how many people attended the tour, both NAW and non-NAW members.

Trefor also asked if we could have a write up on how organisation of these tours works, and assist in the process of future tours. He would also like a report on the perceived benefits arising from the Glenn Lucas Tour, including financial benefits.

A brief mention was made over the auction/raffling of work created on tour. Geoff indicated that this practice was started as he felt that the “norm” on tours he had attended in America was to give it to a pretty or young face in the front row, and no one else in the room got a chance. He didn’t want to see this happen in NZ and felt that an auction or raffle was much fairer to all present. Trefor indicated that the auction he was present for was rather embarrassing, as the item did not fetch much, and he felt bad for Glenn Lucas. He felt that a raffle was perhaps less embarrassing as the proceeds didn’t need to be made public. Helen mentioned that there were some concerns over who benefited from the proceeds. Geoff agreed that a split of proceeds between NAW/hosting club might be considered in future tours to allay these concerns.

2018 AGM

Geoff has approached Peter Johnson from the Wellington Guild to hold the 2018 AGM. Peter has indicated that the Wellington Guild should be happy to hold this, but a decision is still to be approved by their committee. Geoff will follow up with Peter at some point in the near future. The AGM will need to be advertised in the June issue of Creative Wood at the latest.

There being no further business the meeting closed at 9.45pm.

.....President.